



Request for Local Policy Consultant November 2024

HouseATL is seeking an experienced independent consultant to assist with county and municipal level public policy work. This work will be supervised by HouseATL's Executive Director and will be done in partnership with HouseATL's Policy Working Group. For more information about HouseATL, please see www.houseatl.org.

Scope of Work

- Draw on personal knowledge and expertise about county and city government operations and local level political environments to support local affordable housing policy development through HouseATL.
- Advance HouseATL's [strategic recommendations](#) at the local level by building relationships with, and working with, local government officials to advance policies that fit their communities.
- Identify data and information needed by policy makers to support affordable housing policies and connect decision makers to the appropriate HouseATL members and resources as needed.
- Convene local housing organizations as needed and connect them to HouseATL's Policy Working Group.
- Coordinate with local housing organizations to develop advocacy plans and to advocate for local policies.
- Identify needed state policies to better enable local successes, in collaboration with local housing organizations, and share information with the Policy Working Group.
- Track local level policy opportunities and advancements in specific jurisdictions and report on those as needed.
- Develop and support local events such as candidate forums and other types of gatherings to build local policy momentum.
- Provide education and training as needed on local level housing issues and needed policy solutions.

Geography

HouseATL focuses on the 5 core counties of metro Atlanta: Cobb, Clayton, Gwinnett, Fulton and DeKalb. For this agreement, HouseATL is seeking services outside of the City of Atlanta, primarily working with county governments. There is immediate work in DeKalb County, and there will be intentionally focused work in at least one other county.

Payment and Term

HouseATL is seeking to contract for services on a monthly retainer basis for \$4,000 a month for approximately 12 months. This is a grant supported role and is limited to the terms of the grant.

Submission

Please submit a proposal responding to the scope of work, including your qualifications and references, to Natallie Keiser at nkeiser@houseatl.org.